



**FLORIDA EAST COAST
BAPTIST ASSOCIATION**

LEADERSHIP SUMMIT | 25

Moderator

Toby T. Philpart

Missions | Evangelism | Education

**FEB17
2025**

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To Pastors & Leaders

Dear Florida East Coast Pastors & Leaders,

In the name of the Father, the Son and the Holy Spirit, I extend a heartfelt greeting to you all. I write with great excitement and sincere humility as I began a second term as Moderator of this great association of churches.

I am thrilled to serve alongside our new leadership team as we embark on this journey together. Our mission is clear: we will continue to center our focus on missions, evangelism and education. It is our commitment to foster a spirit of collaboration and unity within our team, ensuring that we create an Association that is welcoming and inspiring to both longstanding churches and new congregations desiring to join our kingdom effort.

I am ready to continue forward, and I am inviting each of you to join us in this essential kingdom work. I believe that together we can make a meaningful and unforgettable impact on our congregations and communities. We will do this only with our intentions constantly striving to embody the love and teachings of our Lord and Savior Jesus who is also the CHRIST.

Thank you for your support and dedication as we work together to fulfill our mission.

In Jesus' name,



Moderator Toby T. Philpart

To Auxiliary & Appointed Leaders

Dear Auxiliary Leaders & Appointed Leaders,

Congratulations on your leadership within the Florida East Coast Baptist Association.

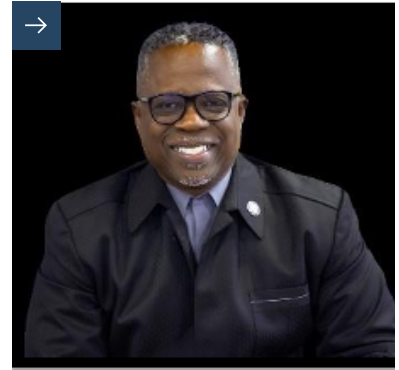
Brothers and sisters, it is my desire that our Association adhere to a UNIFORM BRANDING in all correspondence and publications throughout our tenure together. Pastor Ford and his team will give oversight to this area of our ministry together.

I thank you for your understanding and willingness to comply with this request as we look forward to a season of purpose for our great Association.

In Jesus' name,



Moderator Toby T. Philpart



Rev. Toby T. Philpart

Moderator

→ BIOGRAPHICAL SUMMARY

Reverend Toby T. Philpart is the Senior Pastor and Teacher of the New Bethel Missionary Baptist Church in West Palm Beach, FL. He also currently serves as Moderator of the Florida East Coast Baptist Association and as President of the Congress of Christian Education for Florida General Baptist Convention, Inc.

Pastor Philpart is the husband of a beautiful and loving wife of 39 years, Sonjia Lynn Kennedy-Philpart. He and his wife have been blessed with two lovely daughters, Valencia and Amber and one beautiful granddaughter, Autumn.

Pastor Philpart is an alumnus of Moody Bible Institute (now College), in Chicago, Illinois where he obtained a Bachelor of Science in Biblical Studies. He also holds a Master of Science in Philanthropy and Non-Profit Management from Nova Southeastern University in Fort Lauderdale, Florida, and is an Air Force Veteran.

Pastor Philpart is a prolific expository preacher with a sincere passion for the Word of God and has actively served in the ministry of preaching and teaching God's Word for 37 years. Pastor Philpart was ordained as a Gospel Minister in 1988 and, in 1992, he was called to pastor New Mount Zion Missionary Baptist Church, located in Fort Pierce, Florida, where he served for 20 years.

Pastor Philpart has served the community, with 20+ years of experience in community development. His experiences have led to involvement with various programs and organizations that include Past State Board Member of One Church One Child, St. Lucie County Leadership Class of 2004, Fort Pierce Police Chaplain, Volunteer/Mentor for numerous schools in St. Lucie County and Palm Beach County and Past Membership with the NAACP. He is also a member of Omega Psi Phi, Kappa Upsilon Chapter, West Palm Beach.

Reverend Philpart exemplifies the true "Spirit of God" -- His heartfelt verse is **1 Corinthians 2:9 "But as it is written, eye has not seen, nor ear heard, neither has entered into the heart of man, the things which God has prepared for them that love Him."**

Meeting Agenda



→ **Scripture & Prayer** 3rd Vice Moderator
Rev. Dr. W.M. Ramsey

→ **Welcome** Board of Directors Chair
Rev. Dr. Jimmie Bryant

→ **Constitutional Highlights** 2nd Vice Moderator
Rev. Larrie Lovett

→ **Moderator's Plan & Vision** Moderator
Rev. Toby T. Philpart

→ **Goals of the Moderator** **Rev. Demetric Ford & Rev. Toby T. Philpart**

→ **For the Good of the Order** 1st Vice Moderator
Rev. T. T. Shelman

→ **Questions/Comment/Concerns**
Adjournment

Constitutional Highlights

Chairperson of Constitution Committee &
2nd Vice Moderator Rev. Larrie Lovett

The Mission of the Florida East Coast Missionary Baptist Association, Inc., is to fulfill the Great Commission of Jesus Christ through empowering, informing, and encouraging constituent entities to be engaged in realizing the Kingdom of God on earth through mission, evangelism, discipleship development and social justice.

ARTICLE III – OBJECTIVES AND CORPORATE PURPOSES

The purpose and objectives of the Florida East Coast Missionary Baptist Association, Inc., shall be to promote and provide the member churches the following:

1. Development of Disciples of Jesus Christ through robust general Christian Education.
2. Support and increase involvement in home and foreign missions.
3. Organize and foster new churches in the bounds of the Association, support the weak ones and form a more solid union between the ministries and Christian Workers.
4. Recognize Florida Memorial University, Miami, Florida as the Association's school and provide all possible financial support for its sustenance and progress. Full support of all the member churches shall be encouraged.
5. Engage in education, stewardship and any other endeavors deemed fitting and proper to advance the cause of Jesus Christ throughout the world.

CONSTITUTION HIGHLIGHTS

ARTICLE IV – MEMBERSHIP

This body shall be composed of properly organized Missionary Baptist Churches **certified by the credential committee** and approved by the FECBA. There are two categories of membership in the FECBA – Unified Membership and Annual Membership

Unified Membership entities are churches that give three percent (3%) of their annual church budget with **a minimum of Eighteen Hundred Dollars (\$1,800.00) a year**, that is sent monthly, quarterly, semi-annually, or annually to FECBA Headquarters.

Annual Membership representations are churches that register at the annual session with a minimum Five Hundred Dollars (\$500.00) a year.

Churches approved by FECBA must be under the pastorate of males.

Churches, pastors, or preachers participating in, encouraging, or validating the acceptance of the licensing and ordaining of homosexual preachers and pastors shall not be acceptable to this body.

CONSTITUTION HIGHLIGHTS

ARTICLE V – OFFICERS

The Officers of FECBA shall be as follows

Moderator/President: Toby T. Philpart

Vice Moderators (Up to 6):

1. T. T. Shellman
2. Larrie Lovett
3. W. M. Ramsey (Southern Fellowship Liaison)
4. Willie Richardson (Norther Fellowship Liaison)
5. W. F. Richardson (National Liaison)

Recording Secretary: Benjamin H. Parrott, Sr.

1st Assistant Recording Secretary:

2nd Assistant Recording Secretary:

Board of Directors Chairman: Jimmie L. Bryant

Mission Board Chairman: Bentley Thomas

Secretary of Mission Board: Ellis McKenzie

Administrative Assistant: Demetric Ford

Assistant Administrative Assistant:

Treasurer: Woodrow Hay

Historian: Barbara Moore

Parliamentarian:

Financial Secretary (Registration Administrator): Sonjia Philpart

Benefit Board Chairman:

Benefit Board Secretary:

FECBA Northern Fellowship Presidents:

Kenneth Johnson & Inez Butler

FECBA Southern Fellowship Presidents:

Lance Bailey & Regina Neeley

Congress of Christian Education President: Howard B. Barr, Jr.

Women’s Auxiliary President: Lawana Parrott

Laymen/Men’s Auxiliary President: William McGill

Youth and Young Adult Auxiliary President: Latoya Pegram

CONSTITUTION HIGHLIGHTS

ARTICLE VIII. – AUXILIARIES AND SUBSIDIARY BODIES

The FECBA shall have Auxiliaries and subsidiary bodies to aid in the effective accomplishments of its objectives. Such are to work with FECBA in harmony with the Moderator, **his vision for FECBA and the Board of Directors to contribute to the overall success of FECBA’s mission, fulfillment of its needs, and attainment of its corporation purposes.**

These entities, to include their future successors in identity, purpose, or interest, and all other entities or bodies of such nature or similarly situated, whether specifically identified in this Constitution or not, are hereby recognized and designated as subsidiary or auxiliary bodies of FECBA:

- Northern Fellowship (member churches from Pompano north to Cocoa Beach + Orlando)
- Southern Fellowship (member churches from Fort Lauderdale south to Florida City)
- Congress of Christian Education
- Women’s Convention/Auxiliary
- Laymen’s/Men’s Auxiliary
- Youth and Young Adult Auxiliary
- Mission Board
- Benefit Board
- Music/Arts Auxiliary
- Usher’s Auxiliary
- Health and Wellness Auxiliary

CONSTITUTION HIGHLIGHTS

ARTICLE VIII. – AUXILIARIES AND SUBSIDIARY BODIES

Section 2. All such entities are subordinate to FECBA and subject to the governance, jurisdiction and control of the FECBA.

Section 3. Auxiliary and subsidiary entities and bodies shall submit regular reports of their activities, revenues, and all assets, expenditures, and operations to FECBA. These reports shall be subject to approval by FECBA.

Section 4. Missionaries appointed by FECBA or by any of its auxiliary or subsidiary entities shall, before said appointment, demonstrate evidence of genuine piety, fervent zeal in the Master's cause, and talent befitting them for the service to which they are appointed.

Section 5. All foreign, state and home missions' monies shall be turned over to the proper sources in the parent body.

Section 7. Auxiliaries that utilize their own separate letter blanks shall give the Minister's Benefit Board a place on their form.

The Moderator's Plan

Open Discussion

→ QUESTION 1

How can we improve our Association to create and maintain an environment of continued relevance while remaining true to our historical foundations and Biblical principles?

As LEADERS: We must acquire knowledge through our daily engagements and partner relationships in the areas of Social, Technological, Political and Economic trends so that we can be adequately informed in our decision-making, strategy and actions.

→ QUESTION 2

How long should our sessions be?

- Annual Session
- Congress of Christian Education
- Quarterly Union Fellowships
- Church Growth Conference

→ QUESTION 3

What are your thoughts on transitioning Moderator's Night and Presidents' Nights to Florida East Coast Night?

MODERATOR'S PLAN & VISION

→ QUESTION 4

Do you see the benefits of our District Congress prioritizing certified schools throughout the year and leveraging the annual session of the Congress as a time for emphasis on celebrations and graduations?

→ QUESTION 5

Do you see the anticipated efficiency in a financial process that requires **ALL EXPENSES TO BE CENTRALLY DISBURSED FROM THE MODERATOR'S OFFICE** based on an approved budget ratified by the Board of Directors?

→ QUESTION 6

Do you see our **UNION FELLOWSHIPS** having more attraction if they served as mini hubs of the Church Growth Conference theme which focuses on providing the local church tools needed to grow and spiritually develop the local church?

Auxiliary Team Members: Please provide a list of team members once returning from breakout session and highlight key points in your discussions as it relates to the questions above.

(Congress | Laymen | Women | Northern/Southern Union/Fellowships | Youth & Young Adults)

→ AREAS OF MINISTRY FOCUS

- Pastor & Preacher's Forums
 - The Pulpit: Homiletics & Hermeneutics Workshops, Pulpit Ethics, The Work of the Associate Minister
- The Work of the Deacons Ministry
- The Work of the Deaconess Ministry
- How to Develop & Maintain New Members
 - New Member Classes & Discipleship
- Evangelism Strategies in the local church
- The Media/Sound/Technology Ministry
- The Music Ministry
- The Youth Ministry & Youth Church Concepts
- The Marriage/Couples Ministry
- The Hospitality Ministry
 - Greeters & Ushers
- The Work of the Men's & Women's Ministry
- The Work of the Trustee Ministry
- The Work of the Finance Ministry
- The Work of Church Staff
 - Church Software programs and strategies
- The Work of the Pastor's Aide Ministry
- The Church & Missions
- The Church Sunday School
- The Church & Capital Funding
- The Work of the Health & Wellness Ministry
- The Young Adult Ministry
- The Church & Outreach
 - Food pantries/prison/etc.
- The Security Ministry
- The Social Justice Ministry

→ COMMITTEES

Primary Purpose of Committees:

They assist us in ensuring long-term sustainability in our Association's operational infrastructure balanced with flexibility to always serve the present age.

- Election Committee – Purposed to assist the leadership team and Board of Directors in recommending persons who show a spirit of commitment and capacity to serve in spaces needed for the long-term sustainability of the work of the association.
- Constitution Committee – A spiritual and diverse committee established to perpetually assess how our existing constitution, in the spirit of remaining relevant should be revised and refreshed to provide our Association with the necessary permissions and boundaries for the **good** of our Association in this 21st century.
- Credential Committee
- Church Planting/Revitalization (Training & Workshops) Committee
 - Dre Burgs
- Covenant Partner Committee
- History
- Marketing & Publications
- Budget

Goals of the Moderator

2025 - 2030



Goal #1

Promote a Financial Membership Model

Covenant Partners

- **BENEFITS**

- Rotation in Association Sponsored Mission Trips
- Local Church Participation in Pastors Retirement Plan

Corporate Covenant Partners

- **BENEFITS**

- Access to Activities & Events
- Promotional Space in Association Publications

MODERATOR'S GOALS



Goal #1

Promote a Financial Membership Model

Florida East Coast Covenant Partner Program Provision

Pastors Year 1	30 x 300	= \$ 9,000
Lay Members Year 1	500 x 240	= \$ 120,000
Corporate Members	25 x 1000	= \$ 25,000
Unified Church Enrollment	25 x 1800	= \$ 45,000
Annual Church Enrollment	50 x 1000	= \$ 50,000
Total		\$ 261,000

Florida East Covenant Partner Program Provision Relieves:

- Board fees, Solidarity offerings, Emergency offerings
- Banquet Ticket Sales
- Scholarship Offerings
- Moderator & Presidents Offerings become less of a necessity and more of a bonus



Goal #2

Procure Full-Time Executive Director

Establish Comprehensive Job Description & Salary

Duties to include:

- Manage day-to-day administrative operations of the Association
- Accumulate data and information from member churches, businesses and groups
- Disseminate Association information to member churches, businesses and groups

*** Currently, our CHP partnership is contributing under the FECBA Foundation.



Goal #3

Build on Existing Communication & Marketing Strategies

- Digitize our communications
- Website Enhancement
- Text to Give
- “The Association” Publication (can be a digital platform)
- Unified Music Ministry
 - Workshops, Union and Annual Session choirs, etc.
 - South
 - Central
 - North
- An electronic “Florida East Coast Pocket Manual” to assist pastors and Covenant Partners with sharing the work of the Association. (The FECBA App)
- The electronic manual will be updated annually identifying accomplished goals and those still in progress
- History
- Accomplishments
- Ministry Partners Progress Reports
 - Florida Memorial
 - Virgin Island Missions
 - Haiti and Jamaica Missions
 - State and National Conventions
 - Etc.



Goal #4

Build on Existing Economic Empowerment Investments & Initiatives

- Investment Funds
- Strengthening Existing Member Businesses (Corporate Sponsors)
- Compassion International Campaign
- Centers for Health Promotions Partnership

Auxiliary Zoom Credentials

FECBA Auxiliary Recurring ZOOM Meeting Space

→ **MODERATOR**

[https://fecbaptist-org.zoom.us/j/98472174851?
pwd=Y1JRLzkvdlpGOURVNjdSbEV4VG5NUT09](https://fecbaptist-org.zoom.us/j/98472174851?pwd=Y1JRLzkvdlpGOURVNjdSbEV4VG5NUT09)

Meeting ID: 984 7217 4851 | Passcode: Valber@456

One tap mobile
+13052241968,,98472174851#,,,,*4629448565# US

Host Key: 190301

→ **PARENT BODY**

[https://fecbaptist-org.zoom.us/j/85686503797?
pwd=aMoMxhpavVLAdxhPQZWNBgixGsanak.1](https://fecbaptist-org.zoom.us/j/85686503797?pwd=aMoMxhpavVLAdxhPQZWNBgixGsanak.1)

Meeting ID: 856 8650 3797 | Passcode: 799173

One tap mobile
+13052241968,,85686503797#,,,,*799173# US

Host Key: 190302

→ **DISTRICT CONGRESS**

[https://fecbaptist-org.zoom.us/j/87034711588?
pwd=slmLMXNK2eQMckSi3TBaFYUG88zzPm.1](https://fecbaptist-org.zoom.us/j/87034711588?pwd=slmLMXNK2eQMckSi3TBaFYUG88zzPm.1)

Meeting ID: 870 3471 1588 | Passcode: 431669

One tap mobile
+13052241968,,87034711588#,,,,*431669# US

Host Key: 190303

AUXILIARY ZOOM CREDENTIALS

FECBA Auxiliary Recurring ZOOM Meeting Space

→ **WOMEN**

[https://fecbaptist-org.zoom.us/j/81041788753?
pwd=pzKUyokHPyubtD71eGdKxzhwYb7Ke7.1](https://fecbaptist-org.zoom.us/j/81041788753?pwd=pzKUyokHPyubtD71eGdKxzhwYb7Ke7.1)

Meeting ID: 810 4178 8753 | Passcode: 634762

One tap mobile
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Host Key: 190304

→ **MEN/LAYMEN**

[https://fecbaptist-org.zoom.us/j/88528477610?
pwd=BiWtzhOdhrEVtTt802uXEpmfmHvtWu.1](https://fecbaptist-org.zoom.us/j/88528477610?pwd=BiWtzhOdhrEVtTt802uXEpmfmHvtWu.1)

Meeting ID: 885 2847 7610 | Passcode: 005930

One tap mobile
+13052241968,,88528477610#,,,,*005930# US

Host Key: 190305

→ **YOUTH & YOUNG ADULTS**

[https://fecbaptist-org.zoom.us/j/83728829340?
pwd=lllJj3b81We6nyYULZVTIKZZRHKpg.1](https://fecbaptist-org.zoom.us/j/83728829340?pwd=lllJj3b81We6nyYULZVTIKZZRHKpg.1)

Meeting ID: 837 2882 9340 | Passcode: 560729

One tap mobile
+13052241968,,83728829340#,,,,*560729# US

Host Key: 190306

AUXILIARY ZOOM CREDENTIALS

FECBA Auxiliary Recurring ZOOM Meeting Space

→ **NORTHERN FELLOWSHIP**

<https://fecbaptist-org.zoom.us/j/89835449497?pwd=OyKYZRfst4lcKTNPvOukVyGhYj9yV.1>

Meeting ID: 898 3544 9497 | Passcode: 192982

One tap mobile
+13052241968,,89835449497#,,, *192982# US

Host Key: 190307

→ **SOUTHERN FELLOWSHIP**

<https://fecbaptist-org.zoom.us/j/86118024084?pwd=4wqObcHDwpjeH1I2XUFv5bWolPxBme.1>

Meeting ID: 861 1802 4084 | Passcode: 919639

One tap mobile
+13052241968,,86118024084#,,, *919639# US

Host Key: 190308

Upcoming Workshops

Between Now and the One Day Session

→ WORKSHOP 01

Financial Policies & Procedures

Online submittal of expenses to be disbursed process

→ WORKSHOP 02

How to Maximize the Website

As a FECBA officer & Authorized User of the login component

→ WORKSHOP 03

How We Do Offering “The Covenant Partnership”

- We are perpetually asking existing Covenant Partners to reach or even exceed their commitment
- We are inviting new Covenant Partners
- We are expressing the time to give is ON-GOING “Ways to Give”
- We are CLEAR, CONSISTENT and CONSTANT in our messaging

→ WORKSHOP 04

How We Do Registration

Pastor Ford & Sister Sonjia Philpart

→ WORKSHOP 05

2025 FECBA Budget

2025 Calendar

- **March 2nd** | Installation of Officers
 - Saint John MBC - Boynton Beach, FL @ 4:30 P.M.
- **March 27th -29th** | March Union Fellowships
- **April 6th – 11th** | Florida General Baptist State Convention
 - Orlando, FL
- **May 8th** | FECBA One Day Session
 - Morning Star MBC - Goulds, FL
- **May/June** | FECBA Vocational Expo
- **June** | June Union Fellowships
- **June 17th 20th** | National Congress of Christian Education
- **July 21st - 25th** | FECBA Congress of Christian Education
 - Saint Paul MBC - Delray Beach, FL
- **July 27th - 31st** | FGBCI Congress of Christian Education
 - Orlando, FL
- **August 28th – 30th** | August Union Fellowships
- **September** | National Baptist Convention Annual Session
- **October 25th & 26th** | Church Growth Conference
 - Covenant Partner Gala

For the Good of the Order

Rev. T. T. Shellman & Rev. Dr. Jimmie Bryant

How We Conduct Our Meetings (excerpt from our bylaws)

5.3 Rules of Order. Robert's Rules of Order shall be referred to for settling parliamentary questions. The following rules shall apply to all meetings and shall be read at the opening of the Annual Session.

- All sessions of FECBA shall be opened and closed with prayer.
- All speakers shall rise and address the Chair. If granted the floor, they shall confine themselves to the point under discussion. No person shall speak more than twice nor longer than five minutes on the same question, unless by consent of FECBA.
- No member shall absent him/herself or retire from the meeting without consent of FECBA.
- The minutes of each setting shall be read at the opening of the next setting.
- Order of Business. FECBA shall conduct its sessions in the following manner:
 - FECBA called to order by the Moderator, or in his absence, by next highest ranking officer.
 - Enrollment of membership, digest of letters and organizations.
 - General business and other FECBA activities.
 - Adjournment.

Let's Always Keep in Mind our Primary

Strengths, Weaknesses, Major Threats and Opportunities that always have the potential to impact our Association now and in the future.

- Our reputation
- Our finances
- Our administrative processes related to offices and operations

Let's Get to Work Together



**Toby T.
Philpart**



**FLORIDA
EAST
COAST
BAPTIST
ASSOCIATION**



**PHONE
(561) 702-6557**



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moderator@fecbaptist.org**



**WEBSITE
fecbaptist.org**

Appendix

Florida East Coast
Baptist Association, Incorporated



Revised Constitution

Approved

One Day Session – May 19, 2021

Rev. T. T. Philpart, Moderator

ARTICLE I – NAME

Section 1. This organization shall be styled and known as the Florida East Coast Missionary Baptist Association, Inc. Also referred to in this document as FECBA.

ARTICLE II – MISSION STATEMENT

Section 1. The mission of the Florida East Coast Missionary Baptist Association, Inc., is to fulfill the Great Commission of Jesus Christ through empowering, informing, and encouraging constituent entities to be engaged in realizing the Kingdom of God on earth through mission, evangelism, discipleship development and social justice.

ARTICLE III – OBJECTIVES AND CORPORATE PURPOSES

The purpose and objectives of the Florida East Coast Missionary Baptist Association, Inc., shall be to promote and provide the member churches the following:

Section 1. Develop disciples of Jesus Christ through robust general Christian education program.

Section 2. Support and increase involvement in home and foreign missions.

Section 3. Organize and foster new churches in the bounds of the Association, support the weak ones and form a more solid union between the ministries and Christian workers.

Section 4. Recognize Florida Memorial University, Miami, Florida, as the Association's school and provide all possible financial support for its sustenance and progress. Full support of all the local member churches shall be encouraged.

Section 5. Engage in education, stewardship and any other endeavors deemed fitting and proper to advance the cause of Jesus Christ throughout the world.

ARTICLE IV. – MEMBERSHIP

Section 1. This body shall be composed of properly organized Missionary Baptist Churches certified by the credential committee and approved by the FECBA. There are two categories of membership in the FECBA – Unified Membership and Annual Membership.

Unified Membership. Unified Membership entities are churches that give three percent (3%) of their annual church budget with a minimum of Eighteen Hundred Dollars (\$1,800.00) a year, that is sent monthly, quarterly, semi-annually, or annually to FECBA Headquarters.

Annual Membership. Annual Membership representations are churches that register at the annual session with a minimum Five Hundred Dollars (\$500.00) a year.

Section 2. Churches approved by FECBA must be under the pastorate of males.

Section 3. Churches, pastors, or preachers participating in, encouraging, or validating the acceptance of the licensing and ordaining of homosexual preachers and pastors shall not be acceptable to this body

Section 4. Termination. Member churches can be terminated from membership in FECBA when they are determined to be in noncompliance by the Board of Directors or by their designee.

ARTICLE V. – OFFICERS

Section 1. The Officers of FECBA shall be as follows

Moderator/President
Vice Moderators (Up to 6)
Recording Secretary
Assistant Recording Secretary (2)
Board of Directors Chairman
Mission Board Chairman
Secretary of Mission Board
Administrative Assistant
Assistant Administrative Assistant
Treasurer
Historian
Parliamentarian
Financial Secretary
Benefit Board Chairman
Benefit Board Secretary
FECBA Northern Fellowship Presidents
FECBA Southern Fellowship Presidents
Congress of Christian Education President
Women's Auxiliary President
Laymen/Men's Auxiliary President
Youth and Young Adult Auxiliary President

ARTICLE VI. – ELECTION AND TENURE

Section 1. The electable officers for FECBA are Moderator/President, Northern Fellowship Presidents (Parent body and Women), Southern Fellowship Presidents (Parent Body and Women), Congress of Christian Education President, and Women's Auxiliary President

Section 2. Eligible Candidates (see Sections 3 through 5 of this Article) shall be elected by the member churches through designated messenger delegates of the FECBA. No potential candidate shall be eligible to serve in any office if they are not a pastor or member in good standing with a member church.

Section 3. The Moderator/President of FECBA and Presidents of the FECBA's auxiliaries shall have been members of FECBA for (at least) four (4) consecutive annual sessions.

Section 4. Moderators and Presidents (including Vice Moderators and Presidents of FECBA Fellowships, Congress, who are men) shall be pastors of good report and having the esteem of their brethren. The presidents of the Layman and Women's Auxiliaries shall be of the laity, be of good report and have the esteem of the brothers and sisters.

Section 5. All Lay Offices shall be filled by messengers of member churches which are of good report and standing with their pastor and church. All officers and Lay workers of FECBA, Northern Fellowship, Southern Fellowship, and Congress Elected or appointed must have their pastor's approval, in writing signed and dated by the pastor of their church.

Section 6. Election/Nomination Committee. The Moderator shall appoint a chair and committee members to operate as the Election/Nomination Committee. The Election/Nomination committee shall prescribe with Board of Director's approval the election campaign, its process and shall be the preliminary arbiter of any election questions, disputes, or controversies. FECBA shall reserve the right to final judgment on such matters.

Section 7. The election results shall be reported on the final day of each Annual Session set aside for that purpose by the Election/Nomination Committee.

Section 8. All other officers shall be appointed, upon his election, by the Moderator or the elected Auxiliary Presidents with the Moderator's approval having been certified by the Election/Nominations Committee. All appointed officers shall be affirmed annually by FECBA on Friday of each Annual Session.

Section 9. No one shall hold more than one constitutional office within the FECBA.

Section 10. Moderator's Tenure. The moderator may serve ten (10) years, (equaling two (2) terms of five (5) years each). At the end of the first five (5) year term, he must be re-elected. If someone runs against him, the voting must be by secret ballot(s). At the end of the tenth (10th) year his tenure ends, and he must vacate/leave the office. The new Moderator must be elected by

secret ballot(s). A former moderator must remain out of that office for at least five (5) years (one term), after which he becomes eligible to be elected to the office again.

Section 11. Auxiliary Presidents Tenures. All elected Presidents of auxiliaries may serve for five years. At the end of the fifth (5th) year, his/her tenure ends, and he/she must vacate/leave the office. The new president(s) must be elected by secret ballot(s). A former president must remain out of that office for at least five (5) years (one term), after which he/she becomes eligible to be elected to the office again.

Section 12. Consistent with and pursuant to this provision, the person serving as the outgoing Moderator/President, and all other officers of FECBA and its auxiliaries, boards, commissions, subsidiaries, and other entities, shall immediately initiate transfer of authority for the work of FECBA upon the election of the new Moderator/President, and shall complete that transfer of authority no later than thirty (30) days following the election of the new Moderator/President. By this procedure, it is the explicit intent of the FECBA that the work of our Lord and Savior Jesus Christ through FECBA will in no way be hindered, compromised, or otherwise prejudiced due to the change in leadership.

Section 13. An Installation Service shall be held, and all elected officers shall be installed at a place and time selected by the newly elected Moderator.

Section 14. In the case of vacancy between Annual Sessions or the end of a term, the Moderator shall appoint such person(s) to fill them. In the case of vacancy between Annual Sessions or the end of a term of the Moderator, the highest-ranking Vice Moderator shall succeed to the office of Moderator.

ARTICLE VII. – THE BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of brethren and sisters of FECBA and twenty-one (21) judicious brethren. Judicious means that the church where the board member holds membership is enrolled financially in FECBA.

Section 2. The Moderator shall appoint the person who shall serve as the Chairman of the Board.

Section 3. Quorum. Eighteen (18) members shall constitute a quorum with full power to act, using all means at their disposal, to transact all unfinished business, devise plans, ways and means, and make such recommendations as they think best to carry out the purpose of FECBA during recess.

Section 4. Notice of Meeting. A seven (7) day written notice of meeting of the Board of Directors shall be given by the Chairman through the Administration Assistant with the consent of the Moderator/President, as to time, place and objective of meeting.

Section 4. The Board of Directors shall make full itemized annual reports of its transactions during the interval of the meeting of FECBA, giving the conditions of educational and missionary work of our district and state.

ARTICLE VIII. – AUXILIARIES AND SUBSIDIARY BODIES

Section 1. The FECBA shall have Auxiliaries and subsidiary bodies. to aid in the effective accomplishments of its objectives. Such are to work with FECBA in harmony with the Moderator, his vision for FECBA and the Board of Directors to contribute to the overall success of FECBA's mission, fulfillment of its needs, and attainment of its corporation purposes. These entities, to include their future successors in identity, purpose, or interest, and all other entities or bodies of such nature or similarly situated, whether specifically identified in this Constitution or not, are hereby recognized and designated as subsidiary or auxiliary bodies of FECBA:

- Northern Fellowship (member churches from Pompano north to Cocoa Beach)
- Southern Fellowship (member churches from Ft. Lauderdale south to Florida City)
- Congress of Christian Education
- Women's Convention/Auxiliary
- Laymen's/Men's Auxiliary
- Youth and Young Adult Auxiliary
- Mission Board
- Benefit Board
- Music/Arts Auxiliary
- Usher's Auxiliary
- Health and Wellness Auxiliary

Section 2. All such entities are subordinate to FECBA and subject to the governance, jurisdiction and control of the FECBA.

Section 3. Auxiliary and subsidiary entities and bodies shall submit regular reports of their activities, revenues, and all assets, expenditures, and operations to FECBA. These reports shall be subject to approval by FECBA.

Section 4. Missionaries appointed by FECBA or by any of its auxiliary or subsidiary entities shall, before said appointment, demonstrate evidence of genuine piety, fervent zeal in the Master's cause, and talent befitting them for the service to which they are appointed.

Section 5. All foreign, state and home missions' monies shall be turned over to the proper sources in the parent body.

Section 7. Auxiliaries that utilize their own separate letter blanks shall give the Minister's Benefit Board a place on their form.

ARTICLE IX – ANNUAL SESSION AND MEETINGS

Section 1. FECBA shall meet annually after the second Sunday in February at such place as the body may appoint.

Section 2. There shall be a one-day session held each year in the month of May at such place as the body may appoint.

Section 3. The Moderator/President may call FECBA into special session at his discretion.

ARTICLE X. – INDEBTEDNESS OR LIABILITY

Section 1. The highest amount of indebtedness or liability to which said corporation shall at any time subject itself to shall be at the discretion of the Board of Directors and FECBA as a whole

ARTICLE XI. – FINANCIAL AUDITS

Section 1. FECBA shall hire an external auditor. Audits shall be conducted annually or at the request of the Board of Directors.

ARTICLE XII. – REAL ESTATE HOLDINGS

Section 1. This corporation shall be entitled to hold real estate of a value not exceeding an amount as determined by the Board of directors and the Association as a whole.

ARTICLE XIII. – AMENDMENT

Section 1. Amendment of Constitution. This constitution may be amended at any session by a majority vote.

Section 2. Any session where an amendment will be voted on must be preceded by a notice in the previous Session of FECBA.

ARTICLE XIV. – CORPORATION DURATION

Section 1. The duration of this corporation shall be perpetual.

Florida East Coast Baptist Association, Incorporated



Bylaws

Approved

One Day Session – May 19, 2021

Rev. T. T. Philpart, Moderator

ARTICLE I – NAME

1.1 This organization shall be styled and known as the Florida East Coast Missionary Baptist Association, Inc. Also referred to in this document as “FECBA”.

ARTICLE II – MISSION STATEMENT

2.1 The mission of the Florida East Coast Missionary Baptist Association, Inc., is to fulfill the Great Commission of Jesus Christ through empowering, informing, and encouraging constituent entities to be engaged in realizing the Kingdom of God on earth through mission, evangelism, discipleship development and social justice.

ARTICLE III – OBJECTIVES AND CORPORATE PURPOSES

The purpose and objectives of the Florida East Coast Missionary Baptist Association, Inc., shall be to promote and provide the member churches the following:

- 3.1** Develop disciples of Jesus Christ through a robust general Christian education program.
- 3.2** Support and increase involvement in home and foreign missions.
- 3.3** Organize and foster new churches in the bounds of FECBA, support the weak ones and form a more solid union between the ministries and Christian workers.
- 3.4** Recognize Florida Memorial University, Miami, Florida, as the FECBA’s school and provide all possible financial support for its sustenance and progress. Full support of all the local member churches shall be encouraged.
- 3.5** Engage in education, stewardship and in any other endeavors deemed fitting and proper to advance the cause of Jesus Christ throughout the world.

ARTICLE IV. – MEMBERSHIP, REPRESENTATION AND FEES

4.1 Categories of Membership. There are two categories of membership in FECBA as described in Article III. of the Constitution. Membership shall be effective and maintained upon payment of the fees as expressed in paras. 3.2 and 3.3. The membership categories are:

- a) Unified Membership. Unified Membership representations are churches that give three percent (3%) of their annual church budget with a minimum of Eighteen Hundred Dollars (\$1,800.00) a year, that is sent monthly, quarterly, semi-annually, or annually to FECBA Headquarters.
- b) Annual Membership. Annual Membership representations are churches that register at the annual session with a minimum of Five Hundred Dollars (\$500.00) a year.

4.2 Qualifications for Membership. The qualifications for churches and pastors to be approved by FECBA are identified in the Article III of the Constitution. In addition, only male licensed and ordained ministers will be provided preaching assignments in FECBA official gatherings.

4.3 Representation Fee. The representation fee (specified in Article IV., Section 1a. and b of the FECBA Constitution) shall be paid to register a member church for the Annual Session, Association or Fellowship meetings.

4.4 Fees due. All fees must be received into registrar by December 31st of each year to be financially represented at the Annual Session.

4.5 Termination of membership. Member churches membership can be terminated when determined to be in noncompliance by the Board of Directors or by their designee. Failure to pay annual fees for a period of three consecutive years will result in a recommendation to the Board of Directors in favor of termination of the entities membership.

ARTICLE V. – MEETINGS

5.1 Annual and One-day FECBA Meetings. Pursuant to Article IX of the Constitution, the Annual Session of FECBA shall convene on Monday before the third Sunday in February at such place as the body may appoint. FECBA shall also convene for a One-day Session in the month of May at such place as the body may appoint.

5.2 Special Meetings. Special meetings of FECBA may be called by the Moderator/President for any proper purpose, provided written notice of such special meetings shall be provided each member church in good standing with FECBA by the Administrative Assistant. Such notice shall be sent received not less than thirty (30) days prior to the meeting date. The notice shall clearly state the purpose(s) of the meeting and the meeting shall be confined to the discussion on the stated purpose(s) in the written notice.

5.3 Rules of Order. Robert's Rules of Order shall be referred to for settling parliamentary questions. The following rules shall apply to all meetings and shall be read at the opening of the Annual Session.

- a) All sessions of FECBA shall be opened and closed with prayer.

- b) All speakers shall rise and address the Chair. If granted the floor, they shall confine themselves to the point under discussion.
- c) No person shall speak more than twice nor longer than five minutes on the same question, unless by consent of FECBA.
- d) No member shall absent him/herself or retire from the meeting without consent of FECBA.
- e) The minutes of each setting shall be read at the opening of the next setting.

5.4 Order of Business. FECBA shall conduct its sessions in the following manner:

- a) FECBA called to order by the Moderator, or in his absence, by next highest-ranking officer.
- b) Enrollment of membership, digest of letters and organizations.
- c) General business and other FECBA activities.
- d) Adjournment

ARTICLE VI. – BOARD OF DIRECTORS

6.1 Number, Qualification and Term of Office. The Board of Directors of FECBA shall consist of persons identified in Article 7, Section 1 of the Constitution to wit: twenty-one judicious brethren and other brethren and sisters of the Association. All members should be found to be of good report and having the esteem of FECBA at large. The church where the board member holds membership shall be enrolled financially in FECBA. Each member serving on the Board of Directors shall be recertified by each succeeding Moderator/President.

6.2 Quorum. Eighteen (18) members shall constitute a quorum pursuant to Article VII, Section 2 of the Constitution.

6.3 Meetings of the Board of Directors. The Board of Directors shall meet in regular session during the Annual and One-day session of the Association. The Secretary of the Board shall prepare and maintain regular minutes of all board meetings. The Secretary shall also receive all Auxiliary and Subsidiary bodies reports on behalf of FECBA.

- (a) Special meetings of the Board of Directors may be called by the Chairman of the Board with the approval of the Moderator/President upon written notice issued not less than seven (7) calendar days before the special meeting.
- (b) Special meetings may be held at a place (or means) designated by the Chairman.
- (c) The written notice pertaining to special meetings shall include time, place (or means) and purpose for the meeting that is being held. No business may be discussed that is not included in the written notice.

- 6.4** Majority Vote. Upon all matters decided by vote other than actions to remove or suspend a person from office, the act of a majority of the directors present at a meeting where a quorum is present shall be the valid act of the Board of Directors. A two-thirds vote shall be required to affect the removal or suspension of a person from office.
- 6.5** Executive Committee.
- 6.6** Duties of the Board of Directors
- (a) Chairman of the Board. The Chairman of the Board of Directors shall preside in all meetings of the board of directors.
- 1) State plainly and properly and rule impartially on all motions that come before the body (or its decisions).
 - 2) Give notice of meetings of the board of directors in accordance with Article 5 para 5.3a through 5.3c above.
 - 3) It has always been the practice of this Association to pay for all expenses and compensate leadership in a manner that is acceptable to FECBA.
- (b) Vice Chairman of the Board of Directors. The Vice Chairman of the Board of Directors shall preside in the absence of the Chairman and when called upon by him.
- 1) It has always been the practice of this Association to pay for all expenses and compensate leadership in a manner that is acceptable to FECBA.
- (c) Secretary of the Board of Directors. The Secretary of the Board of Directors shall keep a true and complete record of the proceedings of the board in all its meetings, make to be presented during the annual intervals of FECBA giving the conditions of the educational and missionary work of our district and state.
- 1) Reports should be legible/legibly printed or typed full itemized reports of the board's transactions
 - 2) Reports shall be ready to present during annual intervals of the Association.
 - 3) Reports shall give the condition of the educational and missionary work of our district and state.
 - 4) It has always been the practice of this Association to pay for all expenses and compensate leadership in a manner that is acceptable to FECBA.
- (d) Duties of the Board of Directors. The Board of Directors shall act in the best interest of FECBA in the carrying out of the business given to it by the Moderator/President or the Association as a whole.

- 1) Attend the Annual and One-day Session board meetings.
- 2) Attend any specially called meeting upon receiving the proper notice.

ARTICLE VII – OFFICERS

7.1 Pursuant to Article 5, section 1 of the FECBA Constitution the officers of FECBA shall be as follows:

Moderator/President
Vice Moderators (up to 6)
General Secretary
Assistant Recording Secretary (2)
Board of Directors' Chairman
Mission Board Chairman
Secretary of Mission Board
Administrative Assistant
Assistant Administrative Assistant
Historian
Parliamentarian
Financial Secretary
Benefit Board Chairman
Benefit Board Secretary
FECBA Northern Fellowship Presidents
FECBA Southern Fellowship Presidents
Congress of Christian Education President
Women's Auxiliary President
Laymen's/Men's Auxiliary President
Usher's Auxiliary President
Youth and Young Auxiliary Adult President

7.2 Duties of the Moderator/President. The Moderator/President shall be the duty of the Moderator to preside at all regular and call meetings of FECBA.

- a) State plainly and properly and rule impartially on all motions that come before the body.
- b) He shall bring to FECBA recommendations as he deems good for its best interest.
- c) Sign all orders and monies paid out of treasury.

7.3 Duties of Vice Moderators. Vice Moderators shall preside in absence of Moderator at regular and call meetings of FECBA when called upon by him.

- a) They shall have like qualifications as Moderator/President.
- b) Be available to serve when called upon.

7.4 Duties of the General Secretary. The General Secretary shall keep a true and complete report of the proceedings of FECBA and write all orders.

- a) He shall compile accurately for publication the minutes.
- b) He shall distribute his reports proportionately among the constituent churches of FECBA.
- c) Present a full report annually to FECBA

7.5 Duties of the two Assistant General Secretaries. The two Assistant General Secretaries shall the like those of the Recording Secretary.

- a) Shall perform such duties as assigned by the General Secretary.
- b) Be available to serve at any time.

7.6 The Administrative Assistant shall assist the Moderator in the administration of all business functions of FECBA.

- a) Shall have charge of all monies belonging to FECBA and shall payout same on written order signed by Moderator
- b) Shall be placed under a security bond of fifty thousand dollars (\$50,000.00)
- c) Shall conduct all correspondence of FECBA
- d) Shall gather statistical facts of the constituent churches of FECBA
- e) Present annual reports to FECBA regarding finance and statistical data.

7.7 Duties of the Assistant Administrative Assistant. The Assistant Administrative Assistant shall perform in the absence of the Administrator Assistant.

- a) Shall perform such duties as assigned by the Administrator Assistant.
- b) Be available to serve at any time.

7.8 Duties of the President of FECBA Congress of Christian Education. The President of the Congress of Christian Education shall administrate/oversee and be responsible for the entire operation of the Congress of Christian Education.

- a) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- b) The FECBA Congress of Christian Education is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.9 Duties of the President of the FECBA Northern Fellowship. The President of the FECBA Northern Fellowship shall administrate/oversee and be responsible for the entire operation of the Northern Fellowship.

- a) Shall present annual written reports to the Board of Directors meeting in February (of each year).

- b)** The FECBA Northern Fellowship is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.10 Duties of the President of the FECBA Southern Fellowship. The President of the FECBA Southern Fellowship shall administrate/oversee and be responsible for the entire operation of the Southern Fellowship.

- a)** Shall present annual written reports to the Board of Directors meeting in February (of each year).
- b)** The FECBA Southern Fellowship is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.11 Duties of the President of the Women's Auxiliary. The President of the Women's Auxiliary shall administrate/oversee and be responsible for the entire operation of the Women's Auxiliary.

- a)** Shall present annual written reports to the Board of Directors meeting in February (of each year).
- b)** Shall ensure the Women's Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.
- c)** The Women's Auxiliary is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.12 Duties of the President of the Laymen's/Men's Auxiliary. The President of the Laymen's/Men's Auxiliary shall administrate/oversee and be responsible for the entire operation of the Laymen's/Men's Auxiliary.

- a)** Shall present annual written reports to the Board of Directors meeting in February (of each year).
- b)** Shall ensure the Laymen's/Men's Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.
- c)** The Layman's/Men's Auxiliary is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.13 Duties of the Youth and Young Adult Auxiliary President. The President of the Youth and Young Adult Auxiliary shall administrate/oversee and be responsible for the entire operation of the Young Adult's Department.

- a)** Shall be appointed by the Moderator
- b)** Shall present annual written reports to the Board of Directors meeting in February (of each year).

- c) Shall ensure the Youth and Young Adult Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.
- d) The Youth and Young Adult Auxiliary is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.14 Duties of the President of the Music/Arts Auxiliary. The President of the Music/Arts Auxiliary shall administrate/oversee and be responsible for the entire operation of the Music/Arts Auxiliary.

- a) Shall be appointed by the Moderator.
- b) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- c) Shall ensure the Music/Arts Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.
- d) The Music/Arts Department is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.15 Duties of the Usher's Auxiliary President. The President of the Usher's Auxiliary shall administrate/oversee and be responsible for the entire operation of the Usher's Auxiliary.

- a) Shall be appointed by the Moderator.
- b) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- c) Shall ensure the Usher's Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.
- d) The Usher's Auxiliary is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.16 Duties of the Health and Wellness Auxiliary President. The President of the Health and Wellness Auxiliary shall administrate/oversee and be responsible for the entire operation of the Health and Wellness Auxiliary.

- a) Shall be appointed by the Moderator.
- b) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- d) Shall ensure the Health and Wellness Auxiliary remain with the parent body through its introductory service; and after instructed by a Moderator, they shall retire to the place designated for them to hold their session.

- e) The Health and Wellness Auxiliary is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.17 Duties of the Historian. The Historian shall gather historical facts of the Association and report them annually to the body.

7.18 Duties of the Parliamentarian. The Parliamentarian must be well versed in parliamentary laws and usage.

- a) Shall be called upon to rule on parliamentary items urging that the body follow the ruling criteria subsequently named
- b) Rulings shall be based on Robert's Rules of Order

7.19 Duties of the Financial Secretary. The Financial Secretary shall keep an accurate record of all monies received and disbursed for the Association.

- a) Turn over a copy of the financial records to Recording Secretary for the minutes at the Annual and One-day Sessions.
- b) Present a full report to FECBA at the Annual Session.

7.20 Duties of the Chairman of the Benefit Board. The Chairman of the Benefit Board shall supervise the entire operation of the Benefit Board.

- a) Shall be responsible for all disbursements made from Board to all eligible persons.
- b) Shall present quarterly financial reports to FECBA treasury/treasurer.
- c) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- c) The Benefit Board is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.21 Duties of the Secretary of the Benefits Board. The Secretary of the Benefits Board shall keep an accurate record of all monies and sources of monies received for the work of the Benefit Board, and the amount disbursed for the same.

7.22 Duties of the Chairman of the Mission Board. The Chairman of the Mission Board shall supervise the entire operations of the Mission Board.

- a) For a complete overview of the Mission Board's program please see Appendix I., to these by-laws.
- b) Shall present annual written reports to the Board of Directors meeting in February (of each year).
- c) Shall present an annual written financial report and records of other activities for the past Association year to the parent body no later than the end of each session.

- d) The Mission Board is identified in Article VIII of the FECBA Constitution as an Auxiliary/Subsidiary Body and shall have all rights and responsibilities describe in the cited Article.

7.23 It has always been the practice of FECBA to pay for all expenses and compensate leadership in a manner that is acceptable to the FECBA.

ARTICLE VIII. – COMMITTEES

8.1 Committees shall be utilized to improve the overall management of FECBA’s growing services and provide increased accessibility to constant feedback from FECBA constituents.

8.2 All committees and their chairpersons shall be appointed by the Moderator. FECBA shall have both standing and appointed committees.

8.3 The standing committees of FECBA are as follows:

Election/Nomination Committee
Covenant Partners Committee
History Committee
Marketing/Publications Committee
Trainings and Workshops Committee
Constitution/Bylaws Committee
Budget Committee

8.3 Standing committees shall present annual written reports to the Board of Directors meeting in February and/or May (of each year).

8.4 Appointed committees shall present written reports to the Board of Directors as commissioned by the Moderator.

ARTICLE IX. – ELECTIONS AND NOMINATING PROCEDURES

9.1 Electable officers. Pursuant to Article VI., section 1 of the FECBA Constitution the electable officers for the FECBA are Moderator/President, Northern Fellowship President (Parent body and Women), Southern Fellowship President (Parent Body and Women), Congress of Christian Education President, and Women’s Convention Presidents.

9.2 Eligibility of candidates. Pursuant to Article VI., sections 2 and 4 of the FECBA Constitution shall be a pastor or member in good standing with a member church. Candidates must have been members of FECBA for at least four (4) consecutive years prior to running for office. Further all candidates shall be of good report and having the esteem of FECBA.

9.3 Election/Nomination Committee. Pursuant to Article VI., section 6 of the FECBA Constitution the Moderator with the approval the Board of Directors shall appoint a chair and committee members to operate as the Election Committee. The Election committee shall

prescribe with Board of Director's approval the election campaign, election process and shall be the preliminary arbiter of any election questions, disputes, or controversies. The FECBA shall reserve the right to final judgment on such matters Further the committee shall be responsible for the following:

- a) The committee shall set the opening and closing dates for the acceptance of letter of intent to seek office from prospective candidates.
- b) Certifying of all candidates whether elected or appointed.
- c) Present to the Board of Directors the official list of candidates for each open office.
- d) Investigate and recommend to FECBA the most efficient technological options available to conduct each election.
- e) Oversee the election process including the tallying of votes and reporting the election results on Friday of each Annual Session set aside for that purpose.

9.4 Tenure of Office and filling of unexpired Terms. Tenure for all elected officers has been prescribed in Article VI., sections 10 and 11 of the FECBA Constitution which provides the Moderator of FECBA a maximum of two (2) consecutive terms of five (5) years. At the end of the fifth year of the first term, He must be reelected. If he is opposed the election must be done by secret ballot. After serving a second term he must vacate/leave the office. The new Moderator must be elected by secret ballot. All elected Presidents of auxiliaries may serve for five years. At the end of the fifth (5th) year, his/her tenure ends, and he/she must vacate/leave the office. The new president(s) must be elected by secret ballot(s). After being out of office for one term a person may again seek to be re-elected to that office. These rules of tenure and term limits shall apply to all officers, auxiliary leaders and officials. However, this provision shall not preclude term-limited officers from being elected to different offices. In the event of vacancies in office that occur prior to the end of a term, any person elected or confirmed to a vacated office shall serve the unexpired term of the person whose office was vacated. Service in an unexpired term shall not prohibit eligibility to election or confirmation for the full tenure of the office they seek.

9.5 Resignation. Resignations are effective upon receipt of written notification by the Moderator of FECBA.

9.6 Disciplinary Action Regarding Officers. Pursuant to Article V., para. 4 of these by-laws the Board of Directors, subject to review by the Association acting as a Committee of the Whole, shall have the power to investigate any alleged misconduct on the part of any officer, auxiliary official, committee member or official or any other person holding office or position of trust or responsibility within FECBA, its auxiliaries, boards, or committees, and shall also have the power to suspend and remove any such persons from holding office if such action is deemed in the best interest of FECBA by two-thirds vote of the Board of Directors. Such actions shall only become final and binding upon review and simple majority vote by FECBA acting as a Committee of the Whole.

ARTICLE X – AMENDMENT OF BY-LAWS

10.1 Altering or Amending. These by-laws may be altered or amended at any Session of FECBA by a majority vote.

10.2 Notice. Any Session of FECBA where an alteration or amendment will be voted on must be preceded by a notice in the previous Session of FECBA.

ARTICLE XI. – CONFLICT OF INTEREST

11.1 Any member of the Board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

ARTICLE XII – FINANCIAL ADMINISTRATION

12.1 Fiscal Year. The fiscal year of the Corporation shall be January 1 – December 31st but may be changed by resolution of the Board of Directors.

12.2 Checks, Drafts, etc. All checks, orders for the payment of money, bills of lading, warehouse receipts, obligations, bills of exchange, and insurance certificates shall be signed or endorsed by such officer or officers or agent or agents of the Corporation as in such manner as shall from time to time be determined by resolution of the Board of Directors or of any committee to which such authority has been delegated by the Board.

12.3 Deposits and Accounts. All funds of the Corporation, not otherwise employed, shall be deposited from time to time in general or special accounts in such banks, trust companies, or other depositories as the Board of Directors or any committee to which such authority has been delegated by the Board may select, or as may be selected by the Moderator or by any other officer or officers or agent or agents of FECBA, to whom such power may from time to time be delegated by the Board of Directors. For the purpose of deposit and for the purpose of collection for that account of the Corporation, checks, drafts, and other orders for the Corporation may be endorsed, assigned, and delivered on behalf of the Corporation by any officer or agent of the Corporation.

12.4 Investments. The funds of the Corporation may be retained in whole or in part in cash or be invested and reinvested on occasion in such property, real, personal, or otherwise, or stock, bonds, or other securities, as the Board of Directors in its sole discretion may deem desirable, with regard to the limitations, if any, now imposed or which may hereafter be imposed by law regarding such investments, and which are permitted to organizations exempt from Federal income taxation under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE XIII. – BOOKS AND RECORDS

13.1 Books and Records. Correct books of account of the activities and transactions of the corporation shall be kept at the office of the Corporation. These shall include a minute book, which shall contain a copy of the Certificate of Incorporation, a copy of these By-Laws, and all minutes of meetings of the Board of Directors.


CERTIFICATE OF ADOPTION

The foregoing By-laws of the FECBA have been recommended for approval by the Board of Directors on 7/18/21, and have been duly adopted by the Representative Membership of the FECBA on 7/18/21.

In Testimony Thereof, witness the hand of the undersigned as Secretary of the Board of Directors.


Secretary of the Board of Directors
Florida East Coast Baptist Association, Inc.

7/18/21
Date Approved


Moderator
Florida East Coast Baptist Association, Inc.